

Minutes of St. James Planning Commission held
Tuesday, April 30, 2024
City Hall 5:15PM

Present: Dwight Kuehl, Jon Wilson, Gene Hildebrandt, Steve Lanoue, Bob Rinne

Members Absent: Jim Paulson, Dan Dorschner

Others Present: Zoning Administrator Brianna Sanders, City Attorney Michael Kircher

The meeting was called to order at 5:15pm on April 30, 2024. There were no additions to the agenda.

Motion by Lanoue, second by Wilson: To approve the minutes of the regular meeting of Tuesday, March 26, 2024. MC 5-0.

It was questioned whether the Planning Commission needs to meet to discuss sign permit requests if they adhere to the city code. Administrator Sanders stated that the ordinance says that any sign permits need to be reviewed by the Planning Commission. It was further stated that the sign permit for the city was to allow for public comment which is the process for any sign permit within the city limits of St. James.

The sign permit request for 1205 6th Ave South for the City of St. James was reviewed. It is requested to put up three wall mounted signs. There was a question whether six-inch letters will be large enough to see from the road. It was stated that the letters were determined by Sid's Signs and that they measured using their expertise.

Motion by Hildebrandt, second by Rinne: To approve the sign permit by the City of St. James at 1205 6th Ave South. MC 5-0.

There was discussion on a proposed amendment to the sign ordinance. The amendment would create a penalty for the signs that are erected before the sign permit has been obtained. The penalty would be double the fee set by the city council.

Motion by Rinne, second by Lanoue: To recommend the approval of the amendment to the sign ordinance as presented. MC 5-0.

Motion by Wilson, second by Hildebrandt: To adjourn the meeting at 5:21pm. MC 5-0.

Respectfully submitted,

Brianna Sanders
Zoning Administrator