

**MINUTES OF THE MEETING OF THE  
CITY COUNCIL OF THE CITY OF ST. JAMES,  
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the City Hall Council Chambers in said City on Tuesday, October 1, 2024, at 5:30 p.m.

Mayor Jonathan Wilson called the meeting to order at 5:30 p.m.

Present: Mayor Jonathan Wilson, Councilpersons Kathleen Hanson, Paul Harris, Gene Hildebrandt, Hannah Rushing

Absent: Councilperson Sue Craig

Staff Present: City Manager Amanda Glass, City Clerk-Treasurer Kris Hurley, City Attorney Mike Kircher

**MINUTES**

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Hannah Rushing, the minutes of the regular meeting of September 17, 2024, were found correct as written.

AYES: Councilpersons Kathleen Hanson, Hannah Rushing, Gene Hildebrandt, Paul Harris

NAYS: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 4-0.

**CONSENT ITEMS**

On motion by Councilperson Paul Harris, seconded by Councilperson Gene Hildebrandt, the following consent items were hereby approved:

Payment of claims totaling \$903,613.13 is as follows: Checks No. 702684-702693, 702699 – 702700, 702705 – 702789 and ACH No. 1712 - 1725 as listed in the check register.

Whereupon Mayor Jonathan Wilson declared said motion to have passed 4-0.

**OLD BUSINESS**

**CONSIDERATION TO APPROVE PROPOSED ORDINANCE 025, 4<sup>TH</sup> SERIES –  
RENAMING A STREET IN THE CITY OF ST. JAMES – 2<sup>ND</sup> READING**

Motion by Councilperson Gene Hildebrandt, seconded by Councilperson Kathleen Hanson to have the street name remain “6<sup>th</sup> Avenue West”.

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Motion by Councilperson Hannah Rushing, seconded by Councilperson Paul Harris, to table the **CONSIDERATION TO APPROVE PROPOSED ORDINANCE 025, 4<sup>TH</sup> SERIES – RENAMING A STREET IN THE CITY OF ST. JAMES – 2<sup>ND</sup> READING.** Upon voice vote, the following voted:

AYES: Councilperson Hannah Rushing, Paul Harris, Kathleen Hanson

NAYS: Councilperson Gene Hildebrandt

Whereupon Mayor Jonathan Wilson declared the proposed ordinance 025, 4<sup>th</sup> series to be tabled.

**NEW BUSINESS**

**INTRODUCTION OF GREENCORPS MEMBER – GRACE SMITH**

Brianna Sanders, EDA Director, introduced Grace Smith to council.

**RESOLUTION 09-24-07 APPROVING ORDINANCE 025, 4<sup>TH</sup> SERIES RENAMING A STREET AND AUTHORIZING THE TITLE AND SUMMARY FOR PUBLICATION**

Due to the consideration to approve proposed ordinance 025, 4<sup>th</sup> Series, being tabled, Resolution 09-24-07 has been tabled.

**RESOLUTION 09-24-08 GRANTING SIGNAGE APPROVAL AT 506 2<sup>ND</sup> AVENUE SOUTH**

Councilperson Paul Harris introduced **RESOLUTION 09-24-08** and moved its adoption “**RESOLUTION 09-24-08 GRANTING SIGNAGE APPROVAL AT 506 2<sup>ND</sup> AVENUE SOUTH**” and dispensed with the reading. Councilperson Kathleen Hanson duly seconded it. Upon hand vote, the following voted:

AYES: Councilperson Paul Harris, Kathleen Hanson, Hannah Rushing, Gene Hildebrandt

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 09-24-08** duly passed 4-0.

**RESOLUTION 09-24-09 AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO THE HEATSHARE PROGRAM AGREEMENT WITH THE SALVATION ARMY**

Councilperson Gene Hildebrandt introduced **RESOLUTION 09-24-09** and moved its adoption “**RESOLUTION 09-24-09 AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO THE HEATSHARE PROGRAM AGREEMENT WITH THE SALVATION ARMY**” and dispensed with the reading. Councilperson Hannah Rushing duly seconded it. Upon hand vote, the following voted:

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AYES: Councilperson Gene Hildebrandt, Hannah Rushing, Kathleen Hanson, Paul Harris

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 09-24-09** duly passed 4-0.

**RESOLUTION 09-24-10 AUTHORIZING THE CITY MANAGER AND CITY CLERK  
TO ENTER INTO THE AMENDMENT #A01 TO MNDOT GRANT AGREEMENT  
#1050459 WITH THE STATE OF MINNESOTA**

Councilperson Hannah Rushing introduce **RESOLUTION 09-24-10** and moved its adoption “**RESOLUTION 09-24-10 AUTHORIZING THE CITY MANAGER AND CITY CLERK TO ENTER INTO THE AMENDMENT #A01 TO MNDOT GRANT AGREEMENT #1050459 WITH THE STATE OF MINNESOTA**”. Councilperson Paul Harris duly seconded it. Upon hand vote, the following voted:

AYES: Councilperson Hannah Rushing, Paul Harris, Gene Hildebrandt, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 09-24-10** duly passed 4-0.

**POLICE DEPARTMENT – RESIGNATION**

Tylar Larson, Police Officer resigned from his position effective October 3, 2024. He resigns in good standing with the City of St. James.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris to accept Tylar Larson’s resignation in good standing. Upon voice vote, it was unanimously approved.

**POLICE DEPARTMENT – RETIREMENT**

Rochelle Hanson, Chief of Police, has given her intent to retire from the City of St. James effective October 18, 2024. Hanson has served our police department for 22 years. Hanson retires in good standing the City of St. James.

On motion by Councilperson Paul Harris, seconded by Councilperson Hannah Rushing to accept Rochelle Hanson’s retirement in good standing. Upon voice vote, it was unanimously approved.

**LIQUOR STORE – RETIREMENT**

Jill Lunz, employee with the liquor store, former Assistant Liquor Store Manager, has given her intent to retire from the City of St. James effective October 5, 2024. Lunz has been employed with the city for 4 years. Lunz retires in good standing with the City of St. James.

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On motion by Councilperson Gene Hildebrandt, seconded by Councilperson Kathleen Hanson to accept Jill Lunz's retirement in good standing. Upon voice vote, it was unanimously approved

Motion by Councilperson Paul Harris, seconded by Councilperson Hannah Rushing to adjourn. All ayes – motion carried. The meeting was adjourned at 5:50 p.m.

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Kristin Hurley, City Clerk-Treasurer