

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the City Hall Council Chambers in said City on Tuesday, July 16, 2024, at 5:30 p.m.

Mayor Jonathan Wilson called the meeting to order at 5:30 p.m.

Present: Mayor Jonathan Wilson, Councilpersons Sue Craig, Kathleen Hanson, Paul Harris, Gene Hildebrandt

Absent: Councilperson Hannah Rushing

Staff Present: City Manager Amanda Glass, City Attorney Mike Kircher

MINUTES

On motion by Councilperson Sue Craig, seconded by Councilperson Kathleen Hanson, the minutes of the special closed meeting of July 1, 2024, were found correct as written.

AYES: Councilpersons Sue Craig, Kathleen Hanson, Paul Harris, Gene Hildebrandt

NAYS: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 4-0.

On motion by Councilperson Gene Hildebrandt, seconded by Councilperson Sue Craig, the minutes of the regular meeting of July 2, 2024, were found correct as written.

AYES: Councilpersons Gene Hildebrandt, Sue Craig, Kathleen Hanson, Paul Harris

NAYS: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 4-0.

CONSENT ITEMS

On motion by Councilperson Paul Harris, seconded by Councilperson Gene Hildebrandt, the following consent items were hereby approved:

Payment of claims totaling \$538,335.25 is as follows: Checks No. 702198 – 702293 as listed in the check register.

Whereupon Mayor Jonathan Wilson declared said motion to have passed 4-0.

SCHEDULED PUBLIC HEARINGS

On motion by Councilperson Kathleen Hanson, second by Councilperson Paul Harris to close the regular meeting to hold the public hearing. Upon voice vote, it was unanimous. The regular meeting was recessed and the Public Hearing regarding the Housing Finance Program and General Obligation Housing Development Bonds, Series 2024 was opened at 5:32 p.m.

Shannon Sweeney, David Drown Associates, Inc. discussed the St. James EDA has been working on the development of four additional rental housing units. It is their intention to issue housing revenue bonds backed by a general obligation pledge of the city (pledge of tax levy in the event of revenue shortfalls) to fund the construction of the proposed housing project. Minnesota Statute 469.034 Subd. 2 provides the authorization for issuance of housing revenue bonds with general obligation pledge of the local unit government. Shannon also provided a summary of the requirements to work through this process. Discussion and comments were heard.

On motion by Councilperson Paul Harris, second by Councilperson Gene Hildebrandt to close the public hearing. Upon voice vote, it was unanimous. The public hearing closed at 5:37 p.m.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Sue Craig to open the regular meeting. Upon voice vote, it was unanimous. The regular meeting reopened at 5:38 p.m.

NEW BUSINESS

RESOLUTION 07-24-06 APPROVING THE HOUSING FINANCE PROGRAM AND THE ISSUANCE AND SALE BY THE ST. JAMES ECONOMIC DEVELOPMENT AUTHORITY OF ITS GENERAL OBLIGATION HOUSING DEVELOPMENT BONDS, SERIES 2024A (CITY OF ST. JAMES, MINNESOTA, GENERAL OBLIGATION) IN AN AMOUNT NOT TO EXCEED \$1,200,000 BACKED BY THE FULL FAITH AND CREDIT OF THE CITY OF ST. JAMES, MINNESOTA

Councilperson Paul Harris introduced **RESOLUTION 07-24-06** and moved its adoption “**RESOLUTION 07-24-06 APPROVING THE HOUSING FINANCE PROGRAM AND THE ISSUANCE AND SALE BY THE ST. JAMES ECONOMIC DEVELOPMENT AUTHORITY OF ITS GENERAL OBLIGATION HOUSING DEVELOPMENT BONDS, SERIES 2024A (CITY OF ST. JAMES, MINNESOTA, GENERAL OBLIGATION) IN AN AMOUNT NOT TO EXCEED \$1,200,000 BACKED BY THE FULL FAITH AND CREDIT OF THE CITY OF ST. JAMES, MINNESOTA**” and dispensed with the reading. Councilperson Sue Craig duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Sue Craig, Gene Hildebrandt, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 07-24-06** duly passed 4-0.

RESOLUTION 07-24-07 ESTABLISHING ROLES AND RESPONSIBILITIES OF ELECTED OFFICIALS' POLICY

Councilperson Kathleen Hanson introduced **RESOLUTION 07-24-07** and moved its adoption “**RESOLUTION 07-24-07 ESTABLISHING ROLES AND RESPONSIBILITIES OF ELECTED OFFICIALS' POLICY**” and dispensed with the reading. Councilperson Paul Harris duly seconded it. Upon hand vote the following voted:

AYES: Councilpersons Kathleen Hanson, Paul Harris, Gene Hildebrandt, Sue Craig

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 07-24-07** duly passed 4-0.

INTRODUCTION OF NEW POLICE OFFICER – TYLAR LARSON

Moved to the next regular council meeting scheduled for Wednesday, August 7, 2024.

Motion by Councilperson Paul Harris, seconded by Councilperson Gene Hildebrandt to adjourn. All ayes – motion carried. The meeting was adjourned at 5:50 p.m.

Kristin Hurley, City Clerk-Treasurer