

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the City Hall Council Chambers in said City on Tuesday, May 21, 2024, at 5:30 p.m.

Mayor Jonathan Wilson called the meeting to order at 5:30 p.m.

Present: Mayor Jonathan Wilson, Councilpersons Sue Craig, Kathleen Hanson, Paul Harris, Hannah Rushing

Absent: Eugene Hildebrandt

Staff Present: City Manager Amanda Glass, City Clerk-Treasurer Kris Hurley, City Attorney Mike Kircher

MINUTES

On motion by Councilperson Hannah Rushing, seconded by Councilperson Sue Craig, the minutes of the regular meeting of April 2, 2024, were found correct as written.

AYES: Councilpersons Paul Harris, Kathleen Hanson, Sue Craig, Hannah Rushing

NAYS: None

ABSTAIN: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 4-0.

On motion by Councilperson Paul Harris, seconded by Councilperson Kathleen Hanson, the minutes of the Park Board meeting of April 10, 2024, were accepted.

AYES: Councilpersons Paul Harris, Kathleen Hanson, Sue Craig, Hannah Rushing

NAYS: None

ABSTAIN: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 4-0.

On motion by Councilperson Sue Craig, seconded by Councilperson Hannah Rushing, the minutes of the LBAE meeting of April 30, 2024, were found correct as written.

AYES: Councilpersons Paul Harris, Kathleen Hanson, Sue Craig, Hannah Rushing

NAYS: None

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ABSTAIN: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 4-0.

On motion by Councilperson Paul Harris, seconded by Councilperson Sue Craig, the minutes of the regular meeting of May 7, 2024, were found correct as written.

AYES: Councilpersons Paul Harris, Kathleen Hanson, Sue Craig, Hannah Rushing

NAYS: None

ABSTAIN: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 4-0.

CONSENT ITEMS

On motion by Councilperson Hannah Rushing, seconded by Councilperson Kathleen Hanson, the following consent items were hereby approved:

Payment of claims totaling \$177,971.97 is as follows: checks No. 701824 – 701911, and ACH No. 1579 - 1585 as listed in the check register.

Whereupon Mayor Jonathan Wilson declared said motion to have passed 4-0.

LICENSES AND PERMITS

A special event permit application has been submitted for Music in the Park at Memorial Park throughout the summer.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, the council approved the Special Event Permit for Music in the Park. Upon voice vote, it was unanimously approved.

OLD BUSINESS

CONSIDERATION TO APPROVE ORDINANCE NO. 020, 4TH SERIES AMENDING CHAPTER 90 OF THE ST. JAMES CITY CODE PERTAINING TO PUBLIC NUISANCES – SECOND READING

On motion by Councilperson Paul Harris, seconded by Councilperson Hannah Rushing, “**ORDINANCE NO. 020, 4TH SERIES, AN ORDINANCE AMENDING CHAPTER 90 OF THE ST. JAMES CITY CODE PERTAINING TO PUBLIC NUISANCES**”, received its second reading. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Hannah Rushing, Sue Craig, Kathleen Hanson

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NAYS: None

Whereupon Mayor Jonathan Wilson declared Ordinance No. 020, 4th Series to have received its second reading.

CONSIDERATION TO APPROVE ORDINANCE NO. 021, 4TH SERIES ADDING CHAPTER 95 TO THE ST. JAMES CITY CODE PERTAINING TO ABANDONED VEHICLES – SECOND READING

On motion by Councilperson Sue Craig, seconded by Councilperson Kathleen Hanson, **“ORDINANCE NO. 021, 4TH SERIES, AN ORDINANCE ADDING CHAPTER 95 TO THE ST. JAMES CITY CODE PERTAINING TO ABANDONED VEHICLES”**, received its second reading. Upon hand vote the following voted:

AYES: Councilperson Hannah Rushing, Sue Craig, Paul Harris, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declared Ordinance No. 021, 4th Series to have received its second reading.

CONSIDERATION TO APPROVE ORDINANCE NO. 022, 4TH SERIES ADDING CHAPTER 96 TO THE ST. JAMES CITY CODE PERTAINING TO NOISE CONTROL – SECOND READING

On motion by Councilperson Hannah Rushing, seconded by Councilperson Paul Harris, **“ORDINANCE NO. 022, 4TH SERIES, AN ORDINANCE ADDING CHAPTER 96 TO THE ST. JAMES CITY CODE PERTAINING TO NOISE CONTROL”**, received its second reading. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Sue Craig, Paul Harris, Hannah Rushing

NAYS: None

Whereupon Mayor Jonathan Wilson declared Ordinance No. 022, 4th Series to have received its second reading.

CONSIDERATION TO APPROVE ORDINANCE NO. 023, 4TH SERIES ADDING CHAPTER 97 TO THE ST. JAMES CITY CODE PERTAINING TO PARK REGULATIONS – SECOND READING

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Sue Craig, **“ORDINANCE NO. 023, 4TH SERIES, AN ORDINANCE ADDING CHAPTER 97 TO THE ST. JAMES CITY CODE PERTAINING TO PARK REGULATIONS”**, received its second reading. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Sue Craig, Kathleen Hanson, Hannah Rushing

NAYS: None

Whereupon Mayor Jonathan Wilson declared Ordinance No. 023, 4th Series to have received its second reading.

CONSIDERATION TO APPROVE ORDINANCE NO. 024, 4TH SERIES AMENDING CHAPTER 156.033 TO THE ST. JAMES CITY CODE PERTAINING TO SIGNS– SECOND READING

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Hannah Rushing, **“ORDINANCE NO. 024, 4TH SERIES, AN ORDINANCE AMENDING CHAPTER 156.033 TO THE ST. JAMES CITY CODE PERTAINING TO SIGNS”**, received its second reading. Upon hand vote the following voted:

AYES: Councilperson Sue Craig, Paul Harris, Kathleen Hanson, Hannah Rushing

NAYS: None

Whereupon Mayor Jonathan Wilson declared Ordinance No. 024, 4th Series to have received its second reading.

NEW BUSINESS

RESOLUTION 05-24-05 APPROVING ORD. NO. 020, 4TH SERIES AND AUTHORIZING THE TITLE AND SUMMARY FOR PUBLICATION

Councilperson Sue Craig introduced **RESOLUTION 05-24-05** and moved its adoption. **“RESOLUTION 05-24-05 APPROVIN ORD. NO. 020, 4TH SERIES AND AUTHORIZING THE TITLE AND SUMMARY FOR PUBLICATION”** and dispensed with the reading. Councilperson Paul Harris duly seconded it. Upon hand vote the following voted:

AYES: Councilpersons Hannah Rushing, Paul Harris, Sue Craig, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 05-24-05** duly passed 4-0.

**RESOLUTION 05-24-06 APPROVING ORD. NO. 021, 4TH SERIES AND
AUTHORIZING THE TITLE AND SUMMARY FOR PUBLICATION**

Councilperson Hannah Rushing introduced **RESOLUTION 05-24-06** and moved its adoption. **“RESOLUTION 05-24-06 APPROVING ORD. NO. 021, 4TH SERIES AND AUTHORIZING THE TITE AND SUMMARY FOR PUBLICATION”** and dispensed with the reading. Councilperson Sue Craig duly seconded it. Upon hand vote the following voted:

AYES: Councilpersons Paul Harris, Sue Craig, Kathleen Hanson, Hannah Rushing

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 05-24-06** duly passed 4-0.

**RESOLUTION 05-24-07 APPROVING ORD. NO. 022, 4TH SERIES AND
AUTHORIZING THE TITLE AND SUMMARY FOR PUBLICATION**

Councilperson Kathleen Hanson introduced **RESOLUTION 05-24-07** and moved its adoption. **“RESOLUTION 05-24-07 APPROVING ORD. NO. 022, 4TH SERIES AND AUTHORIZING THE TITLE AND SUMMARY FOR PUBLICATION”** and dispensed with the reading. Councilperson Paul Harris duly seconded it. Upon hand vote the following voted:

AYES: Councilpersons Sue Craig, Kathleen Hanson, Hannah Rushing, Paul Harris

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 05-24-07** duly passed 4-0.

**RESOLUTION 05-24-08 APPROVING ORD. NO. 023, 4TH SERIES AND
AUTHORIZING THE TITLE AND SUMMARY FOR PUBLICATION**

Councilperson Paul Harris introduced **RESOLUTION 05-24-08** and moved its adoption. **“RESOLUTION 05-24-08 APPROVING ORD. NO. 023, 4TH SERIES AND AUTHORIZING THE TITLE AND SUMMARY FOR PUBLICATION”** and dispensed with the reading. Councilperson Hannah Rushing duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Hannah Rushing, Paul Harris, Sue Craig, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 05-24-08** duly passed 4-0.

RESOLUTION 05-24-09 APPROVING ORD. NO. 024, 4TH SERIES AND AUTHORIZING THE TITLE AND SUMMARY FOR PUBLICATION

Councilperson Kathleen Hanson introduced **RESOLUTION 05-24-09** and moved its adoption. “**RESOLUTION 05-24-09 APPROVING ORD. NO. 024, 4TH SERIES AND AUTHORIZING THE TITE AND SUMMARY FOR PUBLICATION**” and dispensed with the reading. Councilperson Sue Craig duly seconded it. Upon hand vote the following voted:

AYES: Councilpersons Paul Harris, Sue Craig, Kathleen Hanson, Hannah Rushing

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 05-24-09** duly passed 4-0.

RESOLUTION 05-24-10 AMENDING RESOLUTION 09.04.06 PROVIDING FOR AMENDMENTS TO THE CITY OF ST. JAMES HANDBOOK OF PERSONNEL POLICIES

Councilperson Hannah Rushing introduced **RESOLUTION 05-24-10** and moved its adoption. “**RESOLUTION 05-24-10 AMENDING RESOLUTION 09.04.06 PROVIDING FOR AMENDMENTS TO THE CITY OF ST. JAMES HANDBOOK OF PERSONNEL POLICIES**” and dispensed with the reading. Councilperson Paul Harris duly seconded it. Upon hand vote the following voted:

AYES: Councilpersons Paul Harris, Sue Craig, Kathleen Hanson, Hannah Rushing

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 05-24-10** duly passed 4-0.

PURCHASE REQUEST – FLUSH TRUCK REPLACEMENT – WASTEWATER DEPT

Mark Anderson, Wastewater Department Superintendent, is requesting approval to replace the current flush truck and tank. State bid quote for truck is \$150,154 and tank is \$195,000. This replacement is a budgeted item for 2024.

On motion by Councilperson Sue Craig, seconded by Councilperson Paul Harris council approved the replacement of the flush truck and tank. Upon voice vote, it was unanimously approved.

PURCHASE REQUEST – FRONT MOWER REPLACEMENT – STREET DEPT

Chad Stradtman, Street Department Superintendent, is requesting approval to replace the current front mower. Cost for the mower and deck is \$37,000. The KUBOTA F2690-13375 will be traded for \$15,000. Total cost to replace the front mower is \$22,000.

On motion by Councilperson Hannah Rushing, seconded by Councilperson Paul Harris council approved the replacement of the front mower. Upon voice vote, it was unanimously approved.

RESOLUTION 05-24-11 AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO THE GREATER MINNESOTA BUSINESS DEVELOPMENT PUBLIC INFRASTRUCTURE GRANT PROGRAM AGREEMENT FOR THE CONSTRUCTION OF THE ST. JAMES INDUSTRIAL PARK #4 PROJECT WITH THE STATE OF MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT

Councilperson Kathleen Hanson introduced **RESOLUTION 05-24-11** and moved its adoption. “**RESOLUTION 05-24-11 AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO THE GREATER MINNESOTA BUSINESS DEVELOPMENT PUBLIC INFRASTRUCTURE GRANT PROGRAM AGREEMENT FOR THE CONSTRUCTION OF THE ST. JAMES INDUSTRIAL PARK #4 PROJECT WITH THE STATE OF MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT**” and dispensed with the reading. Councilperson Paul Harris duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Hannah Rushing, Paul Harris, Sue Craig, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 05-24-11** duly passed 4-0.

RESOLUTION 05-24-12 APPROVING HOST SITE APPLICATION AND AGREEMENT FOR AMERICORPS MEMBER GROW THE MINNESOTA GREENCORPS FOR THE 2024-2025 PROGRAM YEAR

Councilperson Paul Harris introduced **RESOLUTION 05-24-12** and moved its adoption. “**RESOLUTION 05-24-12 APPROVING HOST SITE APPLICATION AND AGREEMENT FOR AMERICORPS MEMBER GROW THE MINNESOTA GREENCORPS FOR THE 2024-2025 PROGRAM YEAR**” and dispensed with the reading. Councilperson Sue Craig duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Hannah Rushing, Paul Harris, Sue Craig, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 05-24-12** duly passed 4-0.

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Motion by Councilperson Sue Craig, seconded by Councilperson Paul Harris to adjourn. All ayes – motion carried. The meeting adjourned at 5:50 p.m.

Kristin Hurley, City Clerk-Treasurer