

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the City Hall Council Chambers in said City on Tuesday, April 16, 2024, at 5:30 p.m.

Mayor Jonathan Wilson called the meeting to order at 5:30 p.m.

Present: Mayor Jonathan Wilson, Councilpersons Sue Craig, Kathleen Hanson, Paul Harris

Absent: Councilpersons Hannah Rushing, Gene Hildebrandt

Staff Present: City Clerk-Treasurer Kris Hurley, City Attorney Mike Kircher

MINUTES

On motion by Councilperson Sue Craig, seconded by Councilperson Kathleen Hanson, the minutes of the regular meeting of April 2, 2024, were found correct as written.

AYES: Councilpersons Sue Criag, Kathleen Hanson

NAYS: None

ABSTAIN: Councilperson Paul Harris

Whereupon Mayor Jonathan Wilson declared said motion to have failed because there is not a quorum of voting members in approval of the motion.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, the minutes of the Park Board meeting of March 13, 2024, were approved.

AYES: Councilpersons Kathleen Hanson, Paul Harris, Sue Craig

NAYS: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 3-0.

CONSENT ITEMS

On motion by Councilperson Sue Craig, seconded by Councilperson Paul Harris, the following consent items were hereby approved:

Payment of claims totaling \$352,837.97 is as follows: checks No. 701606 – 701610, 701615 - 701694 and ACH No. 1551 as listed in the check register.

Whereupon Mayor Jonathan Wilson declared said motion to have passed 3-0.

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LICENSES AND PERMITS

Noralba Ibarra dba: LaTejanita Santos & Laguna 7 LLC applied for a Vending Wagon License. All documentation has been received and fees have been paid.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, the council approved the vending wagon license. Upon voice vote, it was unanimously approved.

NEW BUSINESS

RESOLUTION 04-24-05 APPOINTING PARK BOARD VACANCY

Councilperson Paul Harris introduced **RESOLUTION 04-24-05** and moved its adoption. **“RESOLUTION 04-24-05 APPOINTING PARK BOARD VACANCY”** and dispensed with the reading. Councilperson Sue Craig duly seconded it. Upon hand vote the following voted:

AYES: Councilpersons Paul Harris, Sue Craig, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 04-24-05** duly passed 3-0.

RESOLUTION 04-24-06 AUTHORIZING THE CITY MANAGER TO ENTER INTO THE TECTA TRACKER AGREEMENT WITH SCHWICKERT’S TECTA AMERICA

Councilperson Kathleen Hanson introduced **RESOLUTION 04-24-06** and moved its adoption. **“RESOLUTION 04-24-06 AUTHORIZING THE CITY MANAGER TO ENTER INTO THE TECTA TRACKER AGREEMENT WITH SCHWICKERT’S TECTA AMERICA”** and dispensed with the reading. Councilperson Sue Craig duly seconded it. Upon hand vote the following voted:

AYES: Councilpersons Kathleen Hanson, Sue Craig, Paul Harris

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 04-24-06** duly passed 3-0.

RESOLUTION 04-24-07 ESTABLISHING THE ST. JAMES FIRE DEPARTMENT STANDARD OPERATING PROCEDURES MANUAL

Councilperson Paul Harris introduced **RESOLUTION 04-24-07** and moved its adoption. **“RESOLUTION 04-24-07 ESTABLISHING THE ST. JAMES FIRE DEPARTMENT STANDARD OPERATING PROCEDURES MANUAL”** and dispensed with the reading. Councilperson Sue Craig duly seconded it. Upon hand vote the following voted:

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AYES: Councilpersons Paul Harris, Sue Craig, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 04-24-07** duly passed 3-0.

RESOLUTION 04-24-08 GRANTING A LOT DIVISION FOR A PROPERTY LOCATED AT 1121 1ST AVENUE SOUTH

Councilperson Kathleen Hanson introduced **RESOLUTION 04-24-08** and moved its adoption “**RESOLUTION 04-24-08 GRANTING A LOT DIVISION FOR A PROPERTY LOCATED AT 1121 1ST AVENUE SOUTH**” and dispensed with the reading. Councilperson Paul Harris duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Paul Harris, Sue Craig

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 04-24-08** duly passed 3-0.

RESOLUTION 04-24-09 AUTHORIZING THE CITY MANAGER TO ENTER INTO THE EASEMENT ENHANCEMENT GRANT AGREEMENT WITH PHEASANTS FOREVER

Councilperson Paul Harris introduced **RESOLUTION 04-24-09**, moved its adoption “**RESOLUTION 04-24-09 AUTHORIZING THE CITY MANAGER TO ENTER INTO THE EASEMENT ENHANCEMENT GRANT AGREEMENT WITH PHEASANTS FOREVER**”, and dispensed with the reading. Councilperson Sue Craig duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Sue Craig, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 04-24-09** duly passed 3-0.

PURCHASE REQUEST – FACILITY REPAIR – ELECTRIC DEPARTMENT

Matt Runge, Electric Superintendent, is requesting approval to repair the electric department shop entrances located at 304 6th St N. One quote was received:

BKC Construction Inc. \$3,439.00

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On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, to move forward with BKC Construction for the repair of the shop entrances. Upon voice vote, it was unanimously approved.

Motion by Councilperson Paul Harris, seconded by Councilperson Kathleen Hanson to adjourn. All ayes – motion carried. The meeting adjourned at 5:52 p.m.

Kristin Hurley, City Clerk-Treasurer