

**MINUTES OF THE MEETING OF THE  
CITY COUNCIL OF THE CITY OF ST. JAMES,  
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the City Hall Council Chambers in said City on Tuesday, February 20, 2024 at 5:30 p.m.

Mayor Jonathan Wilson called the meeting to order at 5:30 p.m.

Present: Mayor Jonathan Wilson, Councilpersons Sue Craig, Kathleen Hanson, Hannah Rushing

Absent: Paul Harris, Gene Hildebrandt

Staff Present: City Manager Amanda Glass, City Clerk-Treasurer Kris Hurley, City Attorney Mike Kircher

**MINUTES**

On motion by Councilperson Hannah Rushing, seconded by Councilperson Kathleen Hanson, the minutes of the regular meeting of February 6, 2024, were found correct as written.

AYES: Councilperson Hannah Rushing, Kathleen Hanson

NAYS: None

ABSTAIN: Councilperson Sue Craig

Whereupon Mayor Jonathan Wilson declared said motion to have passed 2-0.

**CONSENT ITEMS**

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Hannah Rushing, the following consent items were hereby approved:

Payment of claims totaling \$412,805.03 as follows: checks No. 701271 – 701272, 701279 - 701354 as listed in the check register.

Whereupon Mayor Jonathan Wilson declared said motion to have passed 3-0.

On motion by Councilperson Sue Craig, seconded by Councilperson Kathleen Hanson, the following consent items were hereby approved:

Schools, Conferences and Workshops:

Brady Nickel & Geovanni Flores – MMUA Underground School

Whereupon Mayor Jonathan Wilson declared said motion to have passed 3-0.

**CITY COUNCIL MINUTES  
FEBRUARY 20, 2024  
PAGE 2**

**LICENSES AND PERMITS**

Twins 1123 Trading, LLC, d/b/a St. James Tobacco applied for a tobacco license to sell tobacco at 602 First Avenue South. All documentation has been received and fees paid.

On motion by Councilperson Hannah Rushing, seconded by Councilperson Kathleen Hanson, the council approved the tobacco license. Upon voice vote, it was unanimous.

Cory Olson, d/b/a Ole's Gathering Place - MFU applied for a vending wagon license. All documentation has been received and fees paid.

On motion by Councilperson Sue Craig, seconded by Councilperson Hannah Rushing, the council approved the vending wagon license. Upon voice vote, it was unanimous.

**NEW BUSINESS**

**RESOLUTION 02-24-08 AUTHORIZING THE MAYOR TO ENTER INTO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ST. JAMES AND LAW ENFORCEMENT LABOR SERVICES, INC., LOCAL NO. 118**

Councilperson Hannah Rushing introduced **RESOLUTION 02-24-08**, and moved its adoption **"AUTHORIZING THE MAYOR TO ENTER INTO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ST. JAMES AND LAW ENFORCEMENT LABOR SERVICES, INC., LOCAL NO. 118"** and dispensed with the reading. Councilperson Kathleen Hanson duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Hannah Rushing, Kathleen Hanson, Sue Craig

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 02-24-08** duly passed.

**RESOLUTION 02-24-09 ORDERING ADVERTISEMENT FOR BIDS INDUSTRIAL PARK STREET AND UTILITY EXTENSION PROJECT**

Councilperson Kathleen Hanson introduced **RESOLUTION 02-24-09**, and moved its adoption **"ORDERING ADVERTISEMENT FOR BIDS INDUSTRIAL PARK STREET AND UTILITY EXTENSION PROJECT"** and dispensed with the reading. Councilperson Sue Craig duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Sue Craig, Hannah Rushing

NAYS: None

**CITY COUNCIL MINUTES  
FEBRUARY 20, 2024  
PAGE 3**

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 02-24-09** duly passed.

**RESOLUTION 02-24-10 ESTABLISHING THE PRICE OF LOTS IN THE ST. JAMES INDUSTRIAL PARK NO. 4 AND APPROVING THE TRANSFER OF FUNDS TO THE CAPITAL IMPROVEMENT FUND ACQUIRED BY LOT SALE**

Councilperson Kathleen Hanson introduced **RESOLUTION 02-24-10**, moved its adoption “**ESTABLISHING THE PRICE OF LOTS IN THE ST. JAMES INDUSTRIAL PARK NO. 4 AND APPROVING THE TRANSFER OF FUNDS TO THE CAPITAL IMPROVEMENT FUND ACQUIRED BY LOT SALE**”, and dispensed with the reading. Councilperson Hannah Rushing duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Hannah Rushing, Sue Craig

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 02-24-10** duly passed.

**RESOLUTION 02-24-11 AUTHORIZING THE SUBMITTAL OF THE DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT BUSINESS DEVELOPMENT INFRASTRUCTURE GRANT APPLICATION**

Councilperson Sue Craig introduced **RESOLUTION 02-24-11**, and moved its adoption “**AUTHORIZING THE SUBMITTAL OF THE DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT BUSINESS DEVELOPMENT INFRASTRUCTURE GRANT APPLICATION**”, and dispensed with the reading. Councilperson Hannah Rushing duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Sue Craig, Hannah Rushing, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 02-24-11** duly passed.

Motion by Councilperson Hannah Rushing, seconded by Councilperson Kathleen Hanson to adjourn. All ayes – motion carried. Meeting adjourned at 5:45 p.m.

---

Kristin Hurley, City Clerk-Treasurer