

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the City Hall Council Chambers in said City on Tuesday, November 7, 2023 at 5:30 p.m.

Mayor Jonathan Wilson called the meeting to order at 5:30 p.m.

Present: Mayor Jonathan Wilson, Gene Hildebrandt, Sue Craig, Paul Harris, Hannah Rushing, Kathleen Hanson

Absent: None

Staff Present: City Manager Amanda Glass, City Attorney Steve Sunde, City Clerk Kris Hurley

MINUTES

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Gene Hildebrandt, the minutes of the regular meeting of October 17, 2023 were found correct as written.

AYES: Councilperson Kathleen Hanson, Gene Hildebrandt, Paul Harris, Hannah Rushing, Sue Craig

NAYS: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 5-0.

CONSENT ITEMS

On motion by Councilperson Paul Harris, seconded by Councilperson Hannah Rushing, the following consent items were hereby approved:

Payment of claims totaling \$539,531.25 as follows: checks No. 700580 – 700583, 700593 – 700687 - 700695 - 700718 and ACH No. 1386 – 1399 as listed in the check register.

Whereupon Mayor Jonathan Wilson declared said motion to have passed 5-0.

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LICENSES AND PERMITS

Bill Martin, ST Investments d.b.a. 225 Event Center, applied for an On Sale Intoxicating and Sunday Liquor license from the City of St. James. The business address 225 Armstrong Blvd. So., St. James MN. All appropriate documents and fees have been received.

On motion by Councilperson Gene Hildebrandt, seconded by Councilperson Sue Craig, council approved the On Sale Intoxicating and Sunday Liquor license. Upon voice vote, it was unanimous.

OLD BUSINESS

William Damon approached the city council regarding an amendment to the current city code in regards to the ordinances relating to Chapter 91 – Animals.

On motion by Councilperson Sue Craig, seconded by Councilperson Paul Harris to not amend the current ordinance. Upon voice vote, it was unanimous.

PROPOSED ORDINANCE 013, 4TH SERIES AMENDING CHAPTER 156.006 TO THE ST. JAMES CITY CODE PERTAINING TO FLOODPLAIN MANAGEMENT REGULATIONS – 2nd READING

The City was notified by the Department of natural Resources that the city is required to amend our Floodplain Ordinance by December 7, 2023 in order to continue participating in the National Flood Insurance Program (NFIP).

On motion by Councilperson Hannah Rushing, seconded by Councilperson Sue Craig, **ORDINANCE NO. 013, 4TH SERIES, “AN ORDINANCE AMENDING CHAPTER 156.006 OF THE ST. JAMES CITY CODE PERTAINING TO THE FLOODPLAIN MANAGEMENT REGULATIONS”**, received its second reading. Upon hand vote the following voted:

AYES: Councilperson Hannah Rushing, Sue Craig, Paul Harris, Kathleen Hanson, Gene Hildebrandt

NAYS: None

Whereupon Mayor Jonathan Wilson declared said Ordinance No. 013-4th Series to have received its second reading.

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PROPOSED ORDINANCE 014, 4TH SERIES ADDING SECTION 71.21 TO CHAPTER 71, PARKING REGULATIONS TO THE ST. JAMES CITY CODE – 2nd READING

The proposal is being made to add regulations to our current ordinances regarding regulations for electric vehicle (EV) charging stations within the city limits of St. James.

On motion by Councilperson Gene Hildebrandt, seconded by Councilperson Kathleen Hanson **“AN ORDINANCE NO. 014, 4TH SERIES ADDRESSING ELECTRIC VEHICLE CHARGING STATIONS SECTION 71.21 TO CHAPTER 71, PARKING REGULATIONS”**, received its 2nd reading. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Kathleen Hanson, Sue Craig, Paul Harris, Hannah Rushing

NAYS: None

Whereupon Mayor Jonathan Wilson declared said Ordinance No. 014-4th Series to have received its second reading.

NEW BUSINESS

RESOLUTION 11-23-01 APPROVING ORDINANCE 013, 4TH SERIES AMENDING CHAPTER 156.006 OF THE ST. JAMES CITY CODE PERTAINING TO FLOODPLAIN MANAGEMENT REGUALTIONS AND AUTHORIZING THE TITLE AND SUMMARY FOR PUBLICATION

Councilperson Sue Craig introduced **RESOLUTION 11-23-01**, moved its adoption **“APPROVING ORDINANCE 013, 4TH SERIES AMENDING CHAPTER 156.006 OF THE ST. JAMES CITY CODE PERTAINING TO FLOODPLAIN MANAGEMENT REGULATIONS AND AUTHORIZING THE TITLE AND SUMMARY FOR PUBLICATION”** and dispensed with the reading. Councilperson Hannah Rushing duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Sue Craig, Hannah Rushing, Paul Harris, Kathleen Hanson, Gene Hildebrandt

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 11-23-01** duly passed.

RESOLUTION 11-23-02 APPROVING ORDINANCE 014, 4TH SERIES AMENDING CHAPTER 71 OF THE ST. JAMES CITY CODE BY ADDING SECTION 71.21 PERTAINING TO ELECTRIC VEHICLE CHARGING STATIONS AND AUTHORIZING THE TITLE AND SUMMARY FOR PUBLICATION

Councilperson Kathleen Hanson introduced **RESOLUTION 11-23-02**, and moved its adoption “**APPROVING ORDINANCE 014, 4TH SERIES AMENDING CHAPTER 71 OF THE ST. JAMES CITY CODE BY ADDING SECTION 71.21 PERTAINING TO ELECTRIC VEHICLE CHARGING STATIONS AND AUTHORIZING THE TITLE AND SUMMARY FOR PUBLICATION**”, and dispensed with the reading. Councilperson Paul Harris duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Paul Harris, Sue Craig, Gene Hildebrandt, Hannah Rushing

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 11-23-02** duly passed.

RESOLUTION 11-23-03 ADOPTING ASSESSMENT FOR CONSTRUCTION OF INFRASTRUCTURE ON SINCLAIR COURT ACCESSED BY COUNTY ROAD 113

Councilperson Gene Hildebrandt introduced **RESOLUTION 11-23-03**, and moved its adoption “**ADOPTING ASSESSMENT FOR CONSTRUCTION OF INFRASTRUCTURE ON SINCLAIR COURT ACCESSED BY COUNTY ROAD 113**” and dispensed with the reading. Councilperson Sue Craig duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Sue Craig, Hannah Rushing, Paul Harris, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 11-23-03** duly passed.

RESOLUTION 11-23-04 AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO THE FIRE SERVICE MUTUAL AID AGREEMENT WITH THE WATONWAN FIRE DEPARTMENT ASSOCIATION

Councilperson Paul Harris introduced **RESOLUTION 11-23-04**, moved its adoption “**AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO THE FIRE SERVICE MUTUAL AID AGREEMENT WITH THE WATONWAN FIRE**

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DEPARTMENT ASSOCIATION” and dispensed with the reading. Councilperson Hannah Rushing duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Hannah Rushing, Sue Craig, Gene Hildebrandt, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 11-23-04** duly passed.

RESOLUTION 11-23-05 SUPPORTING PURSUIT OF 2023 LOCAL ROAD IMPROVEMENT PROGRAM FUNDING FROM MNDOT FOR THE 7TH STREET S & RING ROAD IMPROVEMENTS PROJECT

Councilperson Kathleen Hanson introduced **RESOLUTION 11-23-05**, moved its adoption **“SUPPORTING PURSUIT OF 2023 LOCAL ROAD IMPROVEMENT PROGRAM FUNDING FROM MNDOT FOR THE 7TH STREET S & RING ROAD IMPROVEMENTS PROJECT”** and dispensed with the reading. Councilperson Paul Harris duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Paul Harris, Sue Craig, Gene Hildebrandt, Hannah Rushing

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 11-23-05** duly passed.

RESOLUTION 11-23-06 AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO THE DOG IMPOUND TRANSPORTATION AND IMPOUND AGREEMENT WITH WATONWAN COUNTY

Councilperson Gene Hildebrandt introduced **RESOLUTION 11-23-06**, moved its adoption **“AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO THE DOG IMPOUND TRANSPORTATION AND IMPOUND AGREEMENT WITH WATONWAN COUNTY”** and dispensed with the reading. Councilperson Sue Craig duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Sue Craig, Paul Harris, Kathleen Hanson, Hannah Rushing

NAYS: None

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Whereupon Mayor Jonathan Wilson declared **RESOLUTION 11-23-06** duly passed.

**RESOLUTION 11-23-07 AUTHORIZING THE CITY MANAGER TO ENTER INTO
THE FACILITY USE AGREEMENT WITH THE RED CROSS**

Councilperson Hannah Rushing introduced **RESOLUTION 11-23-07**, moved its adoption “**AUTHORIZING THE CITY MANAGER TO ENTER INTO THE FACILITY USE AGREEMENT WITH THE RED CROSS**” and dispensed with the reading. Councilperson Paul Harris duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Hannah Rushing, Paul Harris, Kathleen Hanson, Sue Craig, Gene Hildebrandt

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 11-23-07** duly passed.

Motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris to adjourn. All ayes – motion carried. Meeting adjourned at 5:50 p.m.

Kristin Hurley, City Clerk-Treasurer