

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the City Hall Council Chambers in said City on Tuesday, September 19, 2023 at 5:30 p.m.

Mayor Jonathan Wilson called the meeting to order at 5:30 p.m.

Present: Mayor Jonathan Wilson, Gene Hildebrandt, Sue Craig, Paul Harris, Hannah Rushing, Kathleen Hanson

Absent: None

Staff Present: City Manager Amanda Glass, City Attorney Steve Sunde, City Clerk-Treasurer Kristin Hurley

MINUTES

On motion by Councilperson Paul Harris, seconded by Councilperson Gene Hildebrandt, the minutes of the regular meeting of September 5, 2023 were found correct as written.

AYES: Councilperson Paul Harris, Gene Hildebrandt, Hannah Rushing, Sue Craig, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 5-0.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Hannah Rushing, the minutes of the Park Board meeting of July 10, 2023 were approved and accepted.

AYES: Councilperson Kathleen Hanson, Hannah Rushing, Sue Craig, Paul Harris, Gene Hildebrandt

NAYS: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 5-0.

CONSENT ITEMS

On motion by Councilperson Sue Craig, seconded by Councilperson Paul Harris, the following consent items were hereby approved:

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Payment of claims totaling \$409,357.48 as follows: checks No. 700339, 700346 – 700392 as listed in the check register.

Whereupon Mayor Jonathan Wilson declared said motion to have passed 5-0.

SCHEDULED PUBLIC HEARING

Motion by Councilperson Gene Hildebrandt, second by Councilperson Sue Craig to close the regular meeting to hold the public hearing. Upon voice vote, it was unanimous. The regular meeting was recessed and Public Hearing on Small Cities Development Program was opened at 5:34 p.m.

Joel Hollerich, Program Lending Underwriter, discussed owner-occupied and commercial rehabilitation programs. Discussion and comments were heard.

Motion by Councilperson Hannah Rushing, second by Councilperson Paul Harris to close the public hearing and reopen the regular meeting. Upon voice vote, it was unanimous. The public hearing closed at 5:54 p.m. and the regular meeting resumed.

OLD BUSINESS

SECOND READING, ORDINANCE NO. 012-4TH SERIES – LICENSING THE SALE OF TETRAHYDROCANNABINOL (THC) PRODUCTS

On motion by Councilperson Hannah Rushing, seconded by Councilperson Paul Harris, **ORDINANCE NO. 012-4TH SERIES, “LICENSING THE SALE OF TETRAHYDROCANNABINOL (THC) PRODUCTS”** received its second reading. Upon hand vote the following voted:

AYES: Councilperson Hannah Rushing, Paul Harris, Gene Hildebrandt, Sue Craig, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declare said motion to have passed 5-0.

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NEW BUSINESS

RESOLUTION 09-23-03 APPROVING ORDINANCE 012-4TH SERIES ADDING CHAPTER 122 TO THE ST. JAMES CITY CODE PERTAINING TO LICENSING THE SALE OF TETRAHYDROCANNABINOL (THC) PRODUCTS AND AUTHORIZING THE TITLE AND SUMMARY FOR PUBLICATION

Councilperson Sue Craig introduced **RESOLUTION 09-23-03**, moved its adoption “**APPROVING ORDINANCE 012-4TH SERIES ADDING CHAPTER 122 TO THE ST. JAMES CITY CODE PERTAINING TO LICENSING THE SALE OF TETRAHYDROCANNABINOL (THC) PRODUCTS AND AUTHORIZING THE TITLE AND SUMMARY FOR PUBLICATION**”, and dispense with the reading. Councilperson Gene Hildebrandt duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Sue Craig, Gene Hildebrandt, Hannah Rushing, Paul Harris, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 09-23-03** to be duly passed.

RESOLUTION 09-23-04 AMENDING THE 2023 FEE SCHEDULE

Councilperson Kathleen Hanson introduced **RESOLUTION 09-23-04**, moved its adoption “**AMENDING THE 2023 FEE SCHEDULE**”, and dispense with the reading. Councilperson Sue Craig duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Sue Craig, Gene Hildebrandt, Hannah Rushing, Paul Harris

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 09-23-04** to be duly passed.

RESOLUTION 09-23-05 ADOPTING THE PRELIMINARY BUDGET AND SETTING THE PRELIMINARY 2024 TAX LEVY

Councilperson Paul Harris introduced **RESOLUTION 09-23-05**, moved its adoption “**ADOPTING THE PRELIMINARY BUDGET AND SETTING THE PRELIMINARY 2024 TAX LEVY**”, and dispense with the reading. Councilperson Hannah Rushing duly seconded it. Upon hand vote the following voted:

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AYES: Councilperson Paul Harris, Hannah Rushing, Kathleen Hanson, Sue Craig, Gene Hildebrandt

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 09-23-05** to be duly passed.

RESOLUTION 09-23-06 SETTING THE TRUTH-IN-TAXATION PUBLIC HEARING

Councilperson Gene Hildebrandt introduced **RESOLUTIN 09-23-06**, moved its adoption “**SETTING THE TRUTH-IN-TAXATION PUBLIC HEARING**”, and dispense with the reading. Councilperson Sue Craig duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Sue Craig, Hannah Rushing, Kathleen Hanson, Paul Harris

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 09-23-06** to be duly passed.

RESOLUTION 09-23-07 DECLARING ABANDONED AND SURPLUS PROPERTY AND ORDERING SALE

Councilperson Sue Craig introduced **RESOLUTIN 09-23-07**, moved its adoption “**DECLARING ABANDONED AND SURPLUS PROPERTY AND ORDERING SALE**”, and dispense with the reading. Councilperson Paul Harris duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Sue Craig, Paul Harris, Gene Hildebrandt, Hannah Rushing, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 09-23-07** to be duly passed.

RESOLUTION 09-23-08 AUTHORIZING THE MAYOR AND CHIEF OF POLICE TO ENTER INTO THE JOINT POWERS AGREEMENT WITH MINNESOTA RIVER VALLEY DRUG TASK FORCE

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Councilperson Hannah Rushing introduced **RESOLUTIN 09-23-08**, moved its adoption **“AUTHORIZING THE MAYOR AND CHIEF OF POLICE TO ENTER INTO THE JOINT POWERS AGREEMENT WITH MINNESOTA RIVER VALLEY DRUG TASK FORCE”**, and dispense with the reading. Councilperson Sue Craig duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Hannah Rushing, Sue Craig, Kathleen Hanson, Paul Harris, Gene Hildebrandt

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 09-23-08** to be duly passed.

RESOLUTION 09-23-09 RECOGNIZING NATIONAL PREGNANCY AND INFANT LOSS REMEMBRANCE DAY

Councilperson Paul Harris introduced **RESOLUTIN 09-23-09**, moved its adoption **“RECOGNIZING NATIONAL PREGNANCY AND INFANT LOSS REMEMBRANCE DAY”**, and dispense with the reading. Councilperson Kathleen Hanson seconded it. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Kathleen Hanson, Hannah Rushing, Sue Craig, Gene Hildebrandt

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 09-23-09** to be duly passed.

RESOLUTION 09-23-10 GRANTING SIGNAGE APPROVAL AT 520 1ST AVENUE SOUTH

Councilperson Gene Hildebrandt introduced **RESOLUTIN 09-23-10**, moved its adoption **“GRANTING SIGNAGE APPROVAL AT 520 1ST AVENUE SOUTH”**, and dispense with the reading. Councilperson Paul Harris seconded it. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Paul Harris, Kathleen Hanson, Hannah Rushing, Sue Craig

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 09-23-10** to be duly passed.

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RESOLUTION 09-23-11 APPROVING PRELIMINARY AND FINAL PLAT OF THE INDUSTRIAL PARK NO. 4

Councilperson Sue Craig introduced **RESOLUTIN 09-23-11**, moved its adoption **“APPROVING PRELIMINARY AND FINAL PLAT OF THE INDUSTRIAL PARK NO. 4”**, and dispense with the reading. Councilperson Hannah Rushing seconded it. Upon hand vote the following voted:

AYES: Councilperson Sue Craig, Hannah Rushing, Paul Harris, Kathleen Hanson, Gene Hildebrandt

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 09-23-11** to be duly passed.

RESOLUTION 09-23-12 APPROVING THE ZONING DESIGNATION OF THE INDUSTRIAL PARK NO. 4

Councilperson Paul Harris introduced **RESOLUTIN 09-23-12**, moved its adoption **“APPROVING THE ZONING DESIGNATION OF THE INDUSTRIAL PARK NO. 4”**, and dispense with the reading. Councilperson Gene Hildebrandt seconded it. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Hannah Rushing, Sue Craig, Kathleen Hanson, Gene Hildebrandt

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 09-23-12** to be duly passed.

Motion by Councilperson Paul Harris, seconded by Councilperson Sue Craig to adjourn. All ayes – motion carried. Meeting adjourned at 6:11 p.m.

Kristin Hurley, City Clerk-Treasurer