

**MINUTES OF THE MEETING OF THE  
CITY COUNCIL OF THE CITY OF ST. JAMES,  
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Tuesday, June 20, 2023 at 5:30 p.m.

Mayor Jonathan Wilson called the meeting to order at 5:28 p.m.

Those present: Mayor Jonathan Wilson, Gene Hildebrandt, Sue Craig, Kathleen Hanson, Paul Harris

Those absent: Hannah Rushing

Staff present: City Manager Amanda Glass, City Attorney Steve Sunde

**MINUTES**

On motion by Councilperson Gene Hildebrandt, seconded by Councilperson Sue Craig, the minutes of the regular meeting of June 6, 2023, were found correct as written.

AYES: Councilperson Paul Harris, Sue Craig, Gene Hildebrandt, Kathleen Hanson.

NAYS: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 4-0.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Gene Hildebrandt, the minutes of the park board meeting of April 12, 2023, were found correct as written.

AYES: Councilperson Paul Harris, Sue Craig, Gene Hildebrandt, Kathleen Hanson.

NAYS: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 4-0.

**CONSENT ITEMS**

On motion by Councilperson Paul Harris, seconded by Councilperson Sue Craig, the following consent items were hereby approved:

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A. Payment of Claims totaling \$1,049,491.57 as follows: Checks No. 69633 through 69634, and 69760 through 69858 as listed in the Check Register.

Whereupon Mayor Jonathan Wilson declared said motion to have passed 4-0.

**LICENSES AND PERMITS**

St. James Catholic Church has applied for a gambling license to host a raffle event at the church on August 13, 2023.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, the council approved the gambling license.

Upon voice vote, it was unanimous.

Kou-N-Go has applied for a vending wagon license.

On motion by Councilperson Paul Harris, seconded by Councilperson Gene Hildebrandt, the council approved the vending wagon license.

Upon voice vote, it was unanimous.

Bummy's BBQ has applied for a vending wagon license.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Sue Craig, the council approved the vending wagon license.

Upon voice vote, it was unanimous.

**NEW BUSINESS**

**RESOLUTION 06-23-03 ACCEPTING DONATION**

Councilperson Sue Craig introduced **RESOLUTION 06-23-03, moved its adoption, "RESOLUTION ACCEPTING DONATION"**, and dispensed with the reading. It was duly seconded by Councilperson Gene Hildebrandt. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Sue Craig, Kathleen Hanson, Gene Hildebrandt.

NAYS: None.

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Whereupon Mayor Jonathan Wilson declared **RESOLUTION 06-23-03** to be duly passed.

**RESOLUTION 06-23-04 DECLARING EXCESS PROPERTY**

Councilperson Gene Hildebrandt introduced **RESOLUTION 06-23-04, moved its adoption, “RESOLUTION ACCEPTING DECLARING EXCESS PROPERTY”**, and dispensed with the reading. It was duly seconded by Councilperson Paul Harris. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Sue Craig, Kathleen Hanson, Gene Hildebrandt.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 06-23-04** to be duly passed.

**PURCHASE REQUEST FOR CITY HALL AIR CONDITIONER**

City Manager, Amanda Glass brought a request to Council seeking permission to proceed with the replacement of the air conditioning unit at City Hall. Friesen Plumbing and Heating provided a quote for \$5,450.00. There is currently \$3,000.00 for building repairs, and the remaining \$2,450.00 will be funded through the Capital Improvement Fund for 2023.

On motion by Councilperson Paul Harris, seconded by Councilperson Sue Craig, the Council approved the quote from Friesen Plumbing and Heating.

Upon voice vote, it was unanimous.

**APPROVAL FOR OUSTIDE VENDOR FORM FOR BEER GARDEN**

An Outside Vendor Form for the St. James Fire Department Beer Garden on June 24, 2023 was presented.

On motion by Councilperson Gene Hildebrandt, seconded by Councilperson Paul Harris, the council approved the beer garden.

Upon voice vote, it was unanimous.

**APPROVAL FOR OUSTIDE VENDOR FORM FOR ROAD CLOSURE**

An Outside Vendor Form for the St. James Catholic Church June 24, 2023 was presented.

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On motion by Councilperson Sue Craig, seconded by Councilperson Gene Hildebrandt, the council approved the road closure for the St. James Catholic Church Festival road closure.

Upon voice vote, it was unanimous.

On motion by Councilperson Sue Craig, seconded by Councilperson Gene Hildebrandt, the meeting adjourned at 5:47 p.m.

Kristin Hurley  
City Clerk Treasurer