

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Tuesday, December 6, 2022 at 5:30 p.m.

Mayor Gary Sturm called the meeting to order at 5:30 p.m.

Those present: Mayor Gary Sturm, Gene Hildebrandt, Sue Craig, Kathleen Hanson, Hannah Rushing

Absent: Paul Harris

Staff present: City Manager Amanda Glass, Deputy City Clerk Kathy Grothem, City Attorney Steve Sunde

MINUTES

On motion by Councilperson Hannah Rushing, seconded by Councilperson Kathleen Hanson, the minutes of the regular meeting of November 15, 2022, were found correct as written.

AYES: Councilperson Kathleen Hanson, Gene Hildebrandt, Hannah Rushing

NAYS: None

ABSTAIN: Sue Craig

Whereupon Mayor Gary Sturm declared said motion to have passed 3-1.

CONSENT ITEMS

On motion by Councilperson Eugene Hildebrandt, seconded by Councilperson Sue Craig, the following consent items were hereby approved:

- A. Payment of Claims totaling \$541,634.72 as follows: Checks No. 68418 through 68518, and ACH payments 1076 through 1081, Pioneer Bank as listed in the Check Register.
- B. EDAM 2023 Winter Conference: Brianna Sanders and Tammy Stevens

Whereupon Mayor Gary Sturm declared said motion to have passed 4-0.

**CITY COUNCIL MINUTES
DECEMBER 6, 2022
PAGE 2**

NEW BUSINESS

RESOLUTION 12-22-01 ADOPTING ASSESSMENT 2ND AVE IMPROVEMENTS

Councilperson Kathleen Hanson introduced **RESOLUTION 12-22-01** and moved its adoption, “**RESOLUTION 12-22-01 ADOPTING ASSESSMENT 2ND AVENUE SOUTH IMPROVEMENTS PROJECT NO. OM1.125424 OPTION 2**” and dispensed with the reading. It was duly seconded by Councilperson Sue Craig. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Gene Hildebrandt, Sue Craig, Hannah Rushing.

NAYS: None.

Whereupon Mayor Gary Sturm declared **RESOLUTION 12-22-01** to be duly passed 4-0.

RESOLUTION 12-22-02 CALLING FOR HEARING

Councilperson Hannah Rushing introduced **RESOLUTION 12-22-02** and moved its adoption, “**RESOLUTION 12-22-02 CALLING FOR HEARING AND AMENDMENT TO CITY CHARTER**” and dispensed with the reading. It was duly seconded by Councilperson Eugene Hildebrandt. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Gene Hildebrandt, Sue Craig, Hannah Rushing.

NAYS: None.

Whereupon Mayor Gary Sturm declared **RESOLUTION 12-22-02** to be duly passed 4-0.

**CITY COUNCIL MINUTES
DECEMBER 6, 2022
PAGE 3**

ORDINANCE REVISION NUMBER OF PETS

Ordinance 91.01 to be changed to include language regarding service animals.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Hannah Rushing to approve Revision of Ordinance No. 91.01. Upon hand vote the following voted:

AYES: Gene Hildebrandt, Sue Craig, Kathleen Hanson, Hannah Rushing,

NAYS: None

Whereupon Mayor Gary Sturm declared said Ordinance 91.01 Revision to have received its second reading.

ORDINANCE AMENDING CHAPTER TWO, SECTION 2.07 OF CITY CHARTER

Ordinance amending Chapter Two Section 2.07 of the City Charter relating to the Mayor, powers and duties.

On motion by Councilperson Sue Craig, seconded by Councilperson Hannah Rushing to approve the amendment. Upon hand vote the following voted:

AYES: Gene Hildebrandt, Sue Craig, Kathleen Hanson, Hannah Rushing,

NAYS: None

Whereupon Mayor Gary Sturm declared said Amendment to have received its first reading.

NEW POLICE OFFICER – ARTURO MARTINEZ

The personnel committee approved a conditional job offer to Arturo Martinez with an anticipated start date of January 16, 2023.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Eugene Hildebrandt the council approved the hire.

Upon voice vote it was unanimous.

**CITY COUNCIL MINUTES
DECEMBER 6, 2022
PAGE 4**

RESOLUTION 12-22-03 REQUIREMENTS AT SOCIAL EVENTS

Councilperson Kathleen Hanson introduced **RESOLUTION 12-22-03** and moved its adoption, “**RESOLUTION IN REGARD TO SECURITY REQUIREMENTS AT SOCIAL EVENTS**” and dispensed with the reading. It was duly seconded by Councilperson Sue Craig. Upon hand vote the following voted:

AYES: Councilperson Sue Craig, Hannah Rushing, Gene Hildebrandt, Kathleen Hanson.

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 12-22-03** to be duly passed 4-0.

SCHEDULED TRUTH IN TAXATION PUBLIC HEARING

Regular meeting was recessed and Truth in Taxation Public Hearing was opened at 6:00 p.m. Discussion and public comments were heard. Public hearing closed at 6:06 p.m. and regular meeting resumed.

On motion by Councilperson Hannah Rushing, seconded by Councilperson Paul Harris, the meeting adjourned at 6:15 p.m.

Kristin Hurley
City Clerk Treasurer