

## **MINUTES OF THE MEETING OF THE CITY COUNCIL OF THE CITY OF ST. JAMES, WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Tuesday, November 15, 2022 at 5:30 p.m.

Mayor Gary Sturm called the meeting to order at 5:30 p.m.

Those present: Mayor Gary Sturm, Gene Hildebrandt, Paul Harris, Kathleen Hanson, Hannah Rushing

Absent: Sue Craig

Staff present: City Manager Amanda Glass, City Clerk Kris Hurley, City Attorney Steve Sunde

### **CANVASS OF ELECTION RESULTS**

The City Clerk submitted the Detail of Election Results and Summary Statements prepared and certified by the County Auditor and Election Judges as the results of the General Election held on November 8, 2022. The returns were reviewed by the Council and results were found to be as follows:

Jonathan Wilson, having received a majority of the votes cast in the City of St. James for Mayor, is hereby elected Mayor for a term of two (2) years.

Paul Harris, having received a majority of the votes cast in the City of St. James for Councilperson at Large is hereby elected Councilperson at Large for a term of four (4) years.

Kathleen Hanson, having received a majority of the votes cast in the City of St. James for Councilperson 1<sup>st</sup> Ward is hereby elected Councilperson 1<sup>st</sup> Ward for a term of four (4) years.

Hannah Rushing, having received a majority of the votes cast in the City of St. James for Councilperson 2<sup>nd</sup> Ward is hereby elected Councilperson 2<sup>nd</sup> Ward for a term of four (4) years.

On motion by Councilperson Paul Harris, seconded by Councilperson Eugene Hildebrandt, the Council approved the election returns as certified by the Election Judges and directed the Clerk to proceed with the issuance of certificate of election.

Voting in favor of said motion: Councilperson Eugene Hildebrandt, Kathleen Hanson, Paul Harris, Hannah Rushing

Voting against: None.

Mayor Gary Sturm declared said motion to be duly passed.

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**MINUTES**

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Hannah Rushing, the minutes of the regular meeting of November 1, 2022, were found correct as written.

AYES: Councilperson Kathleen Hanson, Paul Harris, Gene Hildebrandt, Hannah Rushing

NAYS: None

Whereupon Mayor Gary Sturm declared said motion to have passed 4-0.

**CONSENT ITEMS**

On motion by Councilperson Paul Harris, seconded by Councilperson Eugene Hildebrandt, the following consent items were hereby approved:

- A. Payment of Claims totaling \$630,508.03 as follows: Checks No. 68306 through 68310 and 68318-68397, and ACH payments 1051 and 1057 through 1068, Pioneer Bank as listed in the Check Register.

Whereupon Mayor Gary Sturm declared said motion to have passed 4-0.

**SCHEDULED PUBLIC HEARING**

Regular meeting was recessed and Public Hearing on Improvement No. OM1.125424 was opened at 5:33p. Discussion and public comments were heard. Public hearing closed at 5:50pm and regular meeting resumed.

**VENDING WAGON LICENSE – ON THE HOOK FISH AND CHIPS**

On the Hook Fish and Chips has made application with the City Clerk for a vending wagon license. All required fees and documents have been received.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Eugen Hildebrandt, the council approved the license.

Upon voice vote it was unanimous.

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**NEW BUSINESS**

**RESOLUTION 11-22-03 ADOPTING ASSESSMENT 2<sup>nd</sup> AVENUE S IMPROVEMENTS**

Councilperson Paul Harris introduced **RESOLUTION 11-22-03** and moved its adoption, **“RESOLUTION 11-22-03 ADOPTING ASSESSMENT 2<sup>ND</sup> AVENUE SOUTH IMPROVEMENTS PROJECT NO. OM1.125424”** and dispensed with the reading. It was duly seconded by Councilperson Hannah Rushing. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Gene Hildebrandt, Paul Harris, Hannah Rushing.

NAYS: None.

Whereupon Mayor Gary Sturm declared **RESOLUTION 11-22-03** to be duly passed 4-0.

**RESOLUTION 11-22-04 CHANGING ONE-WAY TRAFFIC TO TWO-WAY TRAFFIC**

Councilperson Eugene Hildebrandt introduced **RESOLUTION 11-22-04** and moved its adoption, **“RESOLUTION TO CHANGE THE EXISTING ONE-WAY TRAFFIC RESTRICTION ALONG THIRD AVENUE S TO ARMSTRONG BLVD TO TWO-WAY TRAFFIC** and dispensed with the reading. It was duly seconded by Councilperson Paul Harris. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Hannah Rushing, Gene Hildebrandt, Kathleen Hanson.

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 11-22-04** to be duly passed 4-0.

**RESOLUTION 11-22-05 SUPPORTING ACTIVE TRANSPORTATION GRANT**

Councilperson Kathleen Hanson introduced **RESOLUTION 11-22-05** and moved its adoption, **“RESOLUTION SUPPORTING THE ACTIVE TRANSPORTATION GRANT** and dispensed with the reading. It was duly seconded by Councilperson Hannah Rushing. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Hannah Rushing, Gene Hildebrandt, Kathleen Hanson.

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 11-22-05** to be duly passed 4-0.

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**RESOLUTION 11-22-05 SUPPORTING ACTIVE TRANSPORTATION GRANT**

Councilperson Kathleen Hanson introduced **RESOLUTION 11-22-05** and moved its adoption, “**RESOLUTION SUPPORTING THE ACTIVE TRANSPORTATION GRANT** and dispensed with the reading. It was duly seconded by Councilperson Hannah Rushing. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Hannah Rushing, Gene Hildebrandt, Kathleen Hanson.

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 11-22-05** to be duly passed 4-0.

**RESOLUTION 11-22-06 DECLARING EXCESS PROPERTY**

Councilperson Hannah Rushing introduced **RESOLUTION 11-22-06** and moved its adoption, “**RESOLUTION DECLARING ABANDONED AND SURPLUS PROPERTY AND ORDERING SALE** and dispensed with the reading. It was duly seconded by Councilperson Kathleen Hanson. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Hannah Rushing, Gene Hildebrandt, Kathleen Hanson.

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 11-22-06** to be duly passed 4-0.

**PURCHASE REQUEST – MANHOLE COVER LIFTER**

The Wastewater Department is requesting to purchase a manhole cover lifter. There is money in the budget available for this purchase.

On motion by Councilperson Eugene Hildebrandt, seconded by Councilperson Paul Harris the council approved the purchase.

Upon voice vote it was unanimous.

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**REQUEST FOR PROPOSAL – LAND USE PLAN**

The EDA board of directors approved Bolton and Menk's proposal for services to update the City of St. James Land Use Plan at their September 13, 2022 meeting. They are recommending approval of this proposal in the amount of \$30,000

On motion by Councilperson Paul Harris, seconded by Councilperson Hannah Rushing the council approved the proposal using funds from the capital improvement fund.

Upon voice vote it was unanimous.

**ST JAMES LAKE TRAIL UPDATE**

An update on the lake trail was given with information regarding how many pedestrians and bicyclists utilize the trail on a daily basis. Over a two week period in October, there were 2,169 bicyclists and pedestrians using the trail.

**ORDINANCE REVISION R-1 LOT COVERAGE 2nd READING**

Ordinance 156.074 to be changed to include language regarding lot coverage.

On motion by Councilperson Paul Harris, seconded by Councilperson Eugene Hildebrandt to approve Revision of Ordinance No. 156.074. Upon hand vote the following voted:

AYES: Gene Hildebrandt, Paul Harris, Kathleen Hanson, Hannah Rushing,

NAYS: None

Whereupon Mayor Gary Sturm declared said Ordinance 156.074 Revision to have received its second reading.

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**ORDINANCE REVISION NUMBER OF PETS**

Ordinance 91.01 to be changed to include language regarding service animals.

On motion by Councilperson Hannah Rushing, seconded by Councilperson Kathleen Hanson to approve Revision of Ordinance No. 91.01. Upon hand vote the following voted:

AYES: Gene Hildebrandt, Paul Harris, Kathleen Hanson, Hannah Rushing,

NAYS: None

Whereupon Mayor Gary Sturm declared said Ordinance 91.01 Revision to have received its first reading.

On motion by Councilperson Hannah Rushing, seconded by Councilperson Paul Harris, the meeting adjourned at 6:15 p.m.

Kristin Hurley  
City Clerk Treasurer