

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Tuesday, November 1, 2022 at 5:30 p.m.

Mayor Gary Sturm called the meeting to order at 5:30 p.m.

Those present: Mayor Gary Sturm, Gene Hildebrandt, Sue Craig, Paul Harris, Kathleen Hanson, Hannah Rushing

Staff present: City Manager Amanda Glass, City Clerk Kris Hurley, City Attorney Steve Sunde

MINUTES

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Hannah Rushing, the minutes of the regular meeting of October 18, 2022, were found correct as written.

AYES: Councilperson Kathleen Hanson, Paul Harris, Sue Craig, Gene Hildebrandt, Hannah Rushing

NAYS: None

Whereupon Mayor Gary Sturm declared said motion to have passed 5-0.

CONSENT ITEMS

On motion by Councilperson Paul Harris, seconded by Councilperson Sue Craig, the following consent items were hereby approved:

- A. Payment of Claims totaling \$1,170,280.42 as follows: Checks No. 68217 through 68305, and ACH payments 1045 through 1050, Pioneer Bank as listed in the Check Register.

Whereupon Mayor Gary Sturm declared said motion to have passed 5-0.

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OLD BUSINESS

NEW BUSINESS

RESOLUTION 11-22-01 GO IMPROVEMENT & UTLITY REVENUE 2022A AWARD

Councilperson Gene Hildebrandt introduced **RESOLUTION 11-22-01** and moved its adoption, “**RESOLUTION 11-22-01 GO IMPROVEMENT & UTLITY REVENUE 2022A AWARD**” and dispensed with the reading. It was duly seconded by Councilperson Hannah Rushing. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Gene Hildebrandt, Paul Harris, Sue Craig, Hannah Rushing.

NAYS: None.

Whereupon Mayor Gary Sturm declared **RESOLUTION 11-22-01** to be duly passed 5-0.

RESOLUTION 11-22-02 DECLARING EXCESS PROPERTY

Councilperson Kathleen Hanson introduced **RESOLUTION 11-22-02** and moved its adoption, “**RESOLUTION DECLARING EXCESS PROPERTY**” and dispensed with the reading. It was duly seconded by Councilperson Paul Harris. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Hannah Rushing, Gene Hildebrandt, Sue Craig, Kathleen Hanson.

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 11-22-02** to be duly passed 5-0.

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CVB 2023 ANNUAL BUDGET

The St. James Convention and Visitors Bureau presented their annual budget to council for review.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, the Council approved the budget.

Upon voice vote it was unanimous.

ACCEPT QUOTE INTERIOR POLICE DEPARTMENT RENOVATIONS

Rochelle Hanson, Police Chief is recommending accepting the bid from Wilcon Construction of \$20,073.00

On motion by Councilperson Gene Hildebrandt, seconded by Councilperson Paul Harris, the council accepted the bid from Wilcon Construction.

Upon voice vote it was unanimous.

ACCEPTING POLICE DEPARTMENT GARAGE QUOTE

Rochelle Hanson, Police Chief is recommending accepting the bid from Wilcon Construction of \$73,116.00.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Sue Craig the council accepted the bid from Wilcon Construction.

Upon voice vote it was unanimous.

ACCEPTING RESIGNATION COLIN TROEGER

Police Officer Colin Troeger has submitted his resignation.

On motion by Councilperson Paul Harris, seconded by Councilperson Hannah Rushing the council accepted the resignation and thanked Colin Troeger for his service.

Upon voice vote it was unanimous.

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ORDINANCE REVISION R-1 LOT COVERAGE 1ST READING

Ordinance 156.074 to be changed to include language regarding lot coverage.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Hannah Rushing to approve Revision of Ordinance No. 156.074. Upon hand vote the following voted:

AYES: Gene Hildebrandt, Paul Harris, Kathleen Hanson, Sue Craig, Hannah Rushing,

NAYS: None

Whereupon Mayor Gary Sturm declared said Ordinance 156.074 Revision to have received its first reading.

ORDINANCE REVISION NUMBER OF PETS

Ordinance 91.01 to be changed to include language regarding service animals.

On motion by Councilperson Paul Harris, seconded by Councilperson Gene Hildebrandt to approve Revision of Ordinance No. 91.01. Upon hand vote the following voted:

AYES: Gene Hildebrandt, Paul Harris, Kathleen Hanson, Sue Craig, Hannah Rushing,

NAYS: None

Whereupon Mayor Gary Sturm declared said Ordinance 91.01 Revision to have received its first reading.

REVIEW AGENDA REQUEST – CHRIS WHITEHEAD

Chris Whitehead, representing the Fire Department discussed concerns regarding the Fire Department.

On motion by Kathleen Hanson, seconded by Councilperson Sue Craig the discussion was tabled until a meeting with the Fire Department, City Manager and Council members could be scheduled.

Upon voice vote, the discussion was tabled.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Hannah Rushing, the meeting adjourned at 6:26 p.m.

Kristin Hurley
City Clerk Treasurer