

**MINUTES OF THE MEETING OF THE  
CITY COUNCIL OF THE CITY OF ST. JAMES,  
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Tuesday, October 18, 2022 at 5:30 p.m.

Mayor Gary Sturm called the meeting to order at 5:30 p.m.

Those present: Mayor Gary Sturm, Gene Hildebrandt, Sue Craig, Paul Harris, Kathleen Hanson, Hannah Rushing

Staff present: City Manager Amanda Glass, City Clerk Kris Hurley, City Attorney Steve Sunde

**MINUTES**

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, the minutes of the regular meeting of October 4, 2022, were found correct as written.

AYES: Councilperson Kathleen Hanson, Paul Harris, Sue Craig, Gene Hildebrandt, Hannah Rushing

NAYS: None

Whereupon Mayor Gary Sturm declared said motion to have passed 5-0.

**CONSENT ITEMS**

On motion by Councilperson Hannah Rushing, seconded by Councilperson Sue Craig, the following consent items were hereby approved:

- A. Payment of Claims totaling \$1,556,809.94 as follows: Checks No. 68137 through 68143, 68150 through 68218 and ACH payments 1029 through 1038, Pioneer Bank as listed in the Check Register.

Whereupon Mayor Gary Sturm declared said motion to have passed 5-0.

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**OLD BUSINESS**

**NEW BUSINESS**

**RESOLUTION 10-22-03 PROVIDING FOR THE SALE OF \$2,960,000 GENERAL  
OBLIGATION IMPROVEMENT BONDS SERIES 2022A THROUGH NEGOTIATED  
BANK PLACEMENT**

Councilperson Kathleen Hanson introduced **RESOLUTION 10-22-03** and moved its adoption, “**RESOLUTION PROVIDING FOR THE SALE OF \$2,960,000 GENERAL OBLIGATION IMPROVEMENT BONDS SERIES 2022A THORUGH NEGOTIATED BANK PLACEMENT**” and dispensed with the reading. It was duly seconded by Councilperson Gene Hildebrandt. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Gene Hildebrandt, Paul Harris, Sue Craig, Hannah Rushing.

NAYS: None.

Whereupon Mayor Gary Sturm declared **RESOLUTION 10-22-03** to be duly passed 5-0.

**RESOLUTION 10-22-04 DECLARING COST TO BE ASSESSED, AND ORDERING  
PREPARATION OF PROPOSED ASSESSMENT 2<sup>ND</sup> AVENUE S IMPROVEMENTS  
PROJECT NO. 0M1.125424**

Councilperson Paul Harris introduced **RESOLUTION 10-22-04** and moved its adoption, “**RESOLUTION DECLARING COST TO BE ASSESSED, AND ORDERING PREPARATION OF PROPOSED ASSESSMENT 2<sup>ND</sup> AVENUE S IMPROVEMENTS PROJECT NO. 0M1.125424** and dispensed with the reading. It was duly seconded by Councilperson Hannah Rushing. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Hannah Rushing, Gene Hildebrandt, Sue Craig, Kathleen Hanson.

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 10-22-04** to be duly passed 5-0.

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**RESOLUTION 10-22-05 FOR HEARING ON PROPOSED ASSESSMENT 2<sup>ND</sup> AVENUE S  
IMPROVEMENTS PROJECT NO 0M1.125424**

Councilperson Sue Craig introduced **RESOLUTION 10-22-05** and moved its adoption, **“RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT 2<sup>ND</sup> AVENUE S  
IMPROVEMENTS PROJECT NO 0M1.125424”** and dispense with the reading. It was duly seconded by Councilperson Gene Hildebrandt. Upon hand vote the following voted:

AYES: Councilperson Sue Craig, Gene Hildebrandt, Kathleen Hanson, Hannah Rushing, Paul Harris

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 10-22-05** to be duly passed 5-0.

**RESOLUTION 10-22-06 DECLARING ABANDONED AND SURPLUS PROPERTY AND  
ORDERING SALE**

Councilperson Hannah Rushing introduced **RESOLUTION 10-22-06** and moved its adoption, **“RESOLUTION DECLARING ABANDONED AND SURPLUS PROPERTY AND  
ORDERING SALE”** and dispense with the reading. It was duly seconded by Kathleen Hanson. Upon hand vote the following voted:

AYES: Councilperson Hannah Rushing, Kathleen Hanson, Sue Craig, Paul Harris, Gene Hildebrandt

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 10-22-06** to be duly passed 5-0.

**RESOLUTION 10-22-07 ACCEPTING GRANT FUNDS FROM THE U.S. DEPARTMENT OF  
JUSTICE IN THE AMOUNT OF \$155,159.89**

Councilperson Gene Hildebrandt introduced **RESOLUTION 10-22-07** and moved its adoption, **“ACCEPTING GRANT FUNDS FROM THE U.S. DEPARTMENT OF JUSTICE IN THE  
AMOUNT OF \$155,159.89”** and dispense with the reading. It was duly seconded by Sue Craig. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Sue Craig, Hannah Rushing, Kathleen Hanson, Paul Harris

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 10-22-07** to be duly passed 5-0.

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**LEAGUE OF MINNESOTA CITIES LIABILITY WAIVER**

The Liability Coverage Waiver form needs to be signed each year.

On motion by Councilperson Paul Harris, seconded by Councilperson Hannah Rushing, the Council approved signing the form to not waive the monetary limits on municipal tort liability.

Upon voice vote it was unanimous.

**CITY OF ST. JAMES LAND USE PLAN – APPROVE REQUEST FOR PROPOSAL**

Brianna Sanders, EDA Coordinator, shared with council the need to update its Land Use Plan. The current Land Use Plan is dated June 2000, it is over 20 years old. The EDA board of directors is recommending approval of Bolton and Menk's proposal for services in the amount of \$30,000.00. An updated Land Use Plan would better reflect our community's needs and goals, while accommodating change and optimizing opportunities. The project is expected to take six months.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, the proposal will be tabled to allow time for Brianna Sanders to research where the funding will come from for this project.

Upon voice vote it was unanimous.

**ORDINANCE ESTABLISHING GUIDANCE ON PROPERTY SPLIT – 006, 4<sup>TH</sup> SERIES**

On motion by Councilperson Gene Hildebrandt, seconded by Councilperson Paul Harris to approve Ordinance No. 006, 4<sup>th</sup> Series Establishing Guidance on Property Split. Upon hand vote the following voted:

AYES: Gene Hildebrandt, Paul Harris, Kathleen Hanson, Sue Craig, Hannah Rushing,

NAYS: None

Whereupon Mayor Gary Sturm declared said Ordinance 006, 4<sup>th</sup> Series to have received its second reading.

On motion by Councilperson Sue Craig, seconded by Councilperson Hannah Rushing, the meeting adjourned at 6:00 p.m.

Kristin Hurley  
City Clerk Treasurer