

**MINUTES OF THE MEETING OF THE  
CITY COUNCIL OF THE CITY OF ST. JAMES,  
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Tuesday, July 19, 2022 at 5:30 p.m.

Mayor Gary Sturm called the meeting to order at 5:30 p.m.

Those present: Mayor Gary Sturm, Gene Hildebrandt, Hannah Rushing, Sue Craig, Paul Harris and Kathleen Hanson

Those absent: None

Staff present: City Manager, Amanda Glass, City Clerk Kris Hurley, City Attorney Steve Sunde

Those absent: none

**MINUTES**

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Sue Craig, the minutes of the regular meeting of July 5, 2022, were found correct as written and the City Clerk was instructed to dispense with the reading of the minutes.

AYES: Councilperson Kathleen Hanson, Sue Craig, Hannah Rushing, Gene Hildebrandt, Paul Harris

NAYS: None.

Whereupon Mayor Gary Sturm declared said motion to have passed 5-0.

**CONSENT ITEMS**

On motion by Councilperson Hannah Rushing, seconded by Councilperson Gene Hildebrandt, the following consent items were hereby approved:

- A. Payment of Claims totaling \$1,422,099.59 as follows: Checks No. 67581 through 67670, and ACH payments 938-947, Pioneer Bank as listed in the Check Register.

Whereupon Mayor Gary Sturm declared said motion to have passed 5-0.

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On motion by Councilperson Paul Harris, seconded by Councilperson Hannah Rushing, the following consent items were hereby approved:

- B. Kris Hurley & Sylvia Rodriguez – 2022 Civic Symposium, September 15 – September 16, 2022.  
Dustin Hjelm, Jordan Jensen and Brady Nickel – 2022 MMUA Overhead School, September 13 – September 16, 2022.

Whereupon Mayor Gary Sturm declared said motion to have passed 5-0.

### **OLD BUSINESS**

#### **CONSIDERATION TO APPROVE CITY HALL PROPOSAL AND GIFT AGREEMENT**

Amanda Glass, City Manager, reviewed the proposal for City Hall to occupy the gifted property located at 1205 6<sup>th</sup> Avenue South (K-Building) along with the gift agreement. All five council members spoke in support of the proposal and the gift agreement.

On motion by Councilperson Paul Harris, seconded by Councilperson Gene Hildebrandt, council approved the proposal and gift agreement. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Gene Hildebrandt, Kathleen Hanson, Hannah Rushing, Sue Craig

Whereupon Mayor Gary Sturm declared said motion to have passed 5-0.

### **NEW BUSINESS**

#### **RESOLUTION 07-22-03 APPOINTING ZONING ADMINISTRATOR**

Councilperson Kathleen Hanson introduced **RESOLUTION 07-22-03** and moved its adoption, “**RESOLUTION 07-22-03 APPOINTING ZONING ADMINISTRATOR**” and dispense with the reading. It was duly seconded by Councilperson Paul Harris. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Paul Harris, Hannah Rushing, Sue Craig, Gene Hildebrandt,

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 07-22-03** to be duly passed.

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**RESOLUTION 07-22-04 GRANT AGREEMENT TO STATE TRANSPORTATION FUND SAFE ROUTES TO SCHOOLS PROGRAM SAP 083-591-001**

Councilperson Paul Harris introduced **RESOLUTION 07-22-04** and moved its adoption, **“RESOLUTION 07-22-04 FOR GRANT AGREEMENT TO STATE TRANSPORTATION FUND”** and dispense with the reading. It was duly seconded by Councilperson Hannah Rushing. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Hannah Rushing, Gene Hildebrandt, Sue Craig, Kathleen Hanson

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 07-22-04** to be duly passed.

**RESOLUTION 07-22-05 ACCEPTING PROJECT NO. SAP 083-591-001 SRTS – 10<sup>TH</sup> STREET SIDEWALK IMPROVEMENTS**

Pursuant to an advertisement for bids for Project No. SAP 083-591-001, SRTS – 10<sup>th</sup> Street Sidewalk Improvements, bids were received, opened, and tabulated according to the law, and the following bids were received complying with advertisement:

<b><u>BIDDER</u></b>	<b><u>BID AMOUNT</u></b>
Nielsen Concrete, LLC	\$281,183.45
Ti-Zack Concrete, LLC	\$346,081.53
M.R. Paving & Excavating, Inc.	\$339,444.03

Nielsen Concrete, LLC of Kasota, Minnesota is the lowest responsible bidder.

Councilperson Gene Hildebrandt introduced **RESOLUTION 07-22-05** and moved its adoption, **“RESOLUTION 07-22-05 ACCEPTING PROJECT NO. SAP 083-591-001 SRTS – 10<sup>TH</sup> STREET SIDEWALK IMPROVEMENTS”** and dispense with the reading. It was duly seconded by Councilperson Sue Craig. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Sue Craig, Hannah Rushing, Kathleen Hanson, Paul Harris

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 07-22-05** to be duly passed.

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**ACCEPTING RESIGNATION – SUPPORT SPECIALIST – HEATHER NORDHAUSEN**

On motion by Councilperson Paul Harris, seconded by Councilperson Hannah Rushing the Council accepted the resignation of Heather Nordhausen as a full time employee as of July 31,2022, approved Heather Nordhausen to remain as an “on-call” temporary employee at City Hall and approved posting of the Support Specialist position in the Plaindealer for two weeks.

Upon voice vote it was unanimous.

On motion by Councilperson Hannah Rushing, seconded by Councilperson Sue Craig, the meeting adjourned at 6:00 p.m.

Kristin Hurley  
City Clerk Treasurer