

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Tuesday, May 3, 2022 at 5:30 p.m.

Mayor Gary Sturm called the meeting to order at 5:30 p.m.

Those present: Mayor Gary Sturm, Paul Harris, Gene Hildebrandt, Hannah Rushing and Sue Craig, Kathleen Hanson

Those absent: None

Staff present: City Manager Amanda Glass, City Clerk Kris Hurley, City Attorney Steve Sunde.

MINUTES

On motion by Councilperson Hannah Rushing, seconded by Councilperson Paul Harris, the minutes of the regular meeting of April 19, 2022, were found correct as written and the City Clerk was instructed to dispense with the reading of the minutes.

AYES: Councilperson Paul Harris, Hannah Rushing, Sue Craig, Gene Hildebrandt.

ABSTAIN: Kathleen Hanson

NAYS: None.

Whereupon Mayor Gary Sturm declared said motion to have passed 4-0-1.

On motion by Councilperson Paul Harris, seconded by Councilperson Sue Craig, the minutes of the LBAE meeting of April 26, 2022, were found correct as written and the City Clerk was instructed to dispense with the reading of the minutes.

AYES: Councilperson Paul Harris, Hannah Rushing, Sue Craig, Gene Hildebrandt, Kathleen Hanson

NAYS: None.

Whereupon Mayor Gary Sturm declared said motion to have passed 5-0.

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CONSENT ITEMS

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Gene Hildebrandt, the following consent items were hereby approved:

- A. Payment of Claims totaling \$445,252.49 as follows: Checks No. 67060 through 67141, and ACH payments 873 through 885, Pioneer Bank as listed in the Check Register.

Whereupon Mayor Gary Sturm declared said motion to have passed 5-0.

NEW BUSINESS

RESOLUTION 5-22-01 ACCEPTING DONATION FROM ST. JAMES HEALTH SYSTEMS

Councilperson Paul Harris introduced **RESOLUTION 05-22-01** and moved its adoption, “**RESOLUTION ACCEPTING DONATION FROM ST. JAMES HEALTH SYSTEMS**” and dispense with the reading. It was duly seconded by Councilperson Gene Hildebrandt. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Paul Harris, Sue Craig, Hannah Rushing, Kathleen Hanson.

NAYS: None.

Whereupon Mayor Gary Sturm declared **RESOLUTION 05-22-01** to be duly passed.

RESOLUTION 5-22-02 DECLARING EXCESS PROPERTY AND ORDERING SALE

Councilperson Kathleen Hanson introduced **RESOLUTION 05-22-02 with amendment** and moved its adoption, “**RESOLUTION 5-22-02 DECLARING EXCESS PROPERTY AND ORDERING SALE**” and dispense with the reading. It was duly seconded by Councilperson Sue Craig. Upon hand vote the following voted:

AYES: Councilperson Hannah Rushing, Sue Craig, Paul Harris, Gene Hildebrandt, Kathleen Hanson

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 05-22-02** to be duly passed.

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RESOLUTION 05-22-03 DECLARING SUPPORT OF LGA FORMULA UPDATE AND INCREASE

Councilperson Paul Harris introduced **RESOLUTION 05-22-03** and moved its adoption, **“RESOLUTION 05-22-03 DECLARING SUPPORT OF LGA FORMULA UPDATE AND INCREASE”** and dispense with the reading. It was duly seconded by Councilperson Hannah Rushing. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Sue Craig, Paul Harris, Hannah Rushing, Kathleen Hanson

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 05-22-03** to be duly passed.

RESOLUTION 05-22-04 IMPLEMENTING 2-HOUR PARKING ON CERTAIN STREETS

Councilperson Gene Hildebrandt introduced **RESOLUTION 05-22-04** and moved its adoption, **“RESOLUTION 05-22-04 IMPLEMENTING 2-HOUR PARKING ON CERTAIN STREETS”** and dispense with the reading. It was duly seconded by Councilperson Sue Craig. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Sue Craig, Paul Harris, Hannah Rushing, Kathleen Hanson

Whereupon Mayor Gary Sturm declared **RESOLUTION 05-22-04** to be duly passed.

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RESOLUTION 05-22-05 APPOINTING ELECTION JUDGES

Councilperson Sue Craig introduced **RESOLUTION 05-22-05** and moved its adoption, **“RESOLUTION 05-22-05 APPOINTING ELECTION JUDGES”** and dispense with the reading. It was duly seconded by Councilperson Hannah Rushing. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Sue Craig, Paul Harris, Hannah Rushing, Kathleen Hanson

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 05-22-05** to be duly passed.

CONSIDERATION TO APPROVE AGREEMENT – CUSTOMER SUPPORT WITH ZIEGLER POWER SYSTEMS

Matt Runge, Light Superintendent, shared with council the proposed Customer Support Agreement with Ziegler Power Systems.

On motion by Councilperson Hannah Rushing, seconded by Councilperson Paul Harris, the council approved the 3-Year Customer Support Agreement with Ziegler Power Systems.

Upon voice vote it was unanimous.

CONSIDERATION TO APPROVE AGREEMENT – CLEAN & INSPECTION MAINTENANCE WITH EMPIRE PIPE SERVICES

Amanda Glass, City Manager, shared background and cost analysis on the jetting process for the city.

On motion by Councilperson Paul Harris, seconded by Councilperson Hannah Rushing, the council approved the agreement with Empire Pipe Services.

Upon voice vote it was unanimous.

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CONSIDERATION TO APPOINT POLICE OFFICER – SETH REINKE

The personnel committee approved hiring Seth Reinke as a full-time police officer at Step 5 per the negotiated LELS union contract.

On motion by Councilperson Paul Harris, seconded by Councilperson Kathleen Hanson, the council approved the hiring of Seth Reinke as a full-time police officer.

Upon voice vote it was unanimous.

CONSIDERATION TO APPROVE PURCHASE REQUEST – SQUARE SOLUTIONS

The theater and pool are seeking a more efficient and effective way to accept credit cards, track inventory and protect cash. They are requesting using ARPA funds to purchase the Square Solution systems for the theater and pool.

On motion by Councilperson Gene Hildebrandt, seconded by Councilperson Sue Craig, the council approved the purchase of Square Solutions system.

Upon voice vote it was unanimous.

On motion by Councilperson Hannah Rushing, seconded by Councilperson Gene Hildebrandt, the meeting adjourned at 6:05 p.m.

Kristin Hurley
City Clerk Treasurer