

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Tuesday, February 15, 2022 at 5:30 p.m.

Mayor Gary Sturm called the meeting to order at 5:30 p.m.

Those present: Mayor Gary Sturm, Councilperson Kathleen Hanson, Paul Harris, Gene Hildebrandt, Hannah Rushing and Sue Craig.

Those absent: None

Staff present: City Manager Amanda Glass, City Clerk Kris Hurley, City Attorney Steve Sunde.

MINUTES

On motion by Councilperson Paul Harris, seconded by Councilperson Kathleen Hanson, the minutes of the regular meeting of February 1, 2022, were found correct as written and the City Clerk was instructed to dispense with the reading of the minutes.

AYES: Councilperson Paul Harris, Kathleen Hanson, Gene Hildebrandt, Hannah Rushing and Sue Craig

NAYS: None.

Whereupon Mayor Gary Sturm declared said motion to have passed 5-0.

CONSENT ITEMS

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Hannah Rushing, the following consent items were hereby approved:

- A. Payment of Claims totaling \$165,770.42 as follows: Checks No. 66625 through 66706, Pioneer Bank as listed in the Check Register.

Upon voice vote it was unanimous.

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LICENSES AND PERMITS

The **Pheasants Forever Watonwan County Chapter #0725** has applied for a gambling permit to hold a raffle at the American Legion on March 28, 2022.

On motion by Councilperson Gene Hildebrandt, seconded by Councilperson Sue Craig, the council approved the Gambling Permit.

Upon voice vote it was unanimous.

The **Flying Eagles Cycle Club** has applied for a gambling permit to hold a bingo event at the American Legion on April 9, 2022.

On motion by Councilperson Sue Craig, seconded by Councilperson Hannah Rushing, the council approved the Gambling Permit.

Upon voice vote it was unanimous.

NEW BUSINESS

RESOLUTION 02-22-01 APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS ON 2ND AVE SO IMPROVEMENTS

Councilperson Kathleen Hanson introduced **RESOLUTION 02-22-01** and moved its adoption, “**APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS ON 2ND AVE SO IMPROVEMENTS**” and dispense with the reading. It was duly seconded by Councilperson Sue Craig. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Sue Craig, Gene Hildebrandt, Paul Harris, Hannah Rushing

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 02-22-01** to be duly passed.

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RESOLUTION 02-22-02 IN SUPPORT OF THE SAFE ROUTES TO SCHOOL GRANT

Councilperson Gene Hildebrandt introduced **RESOLUTION 02-22-02** and moved its adoption **”RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ST. JAMES, MINNESOTA IN SUPPORT OF THE SAFE ROUTES TO SCHOOL GRANT ”** and dispense with the reading. It was duly seconded by Councilperson Paul Harris. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Paul Harris, Hannah Rushing, Kathleen Hanson, Sue Craig.

NAYS: None

Whereupon Mayor Gary Sturm declared **RESOLUTION 02-22-02** to be duly passed.

CONSIDERATION TO APPROVE PURCHASE OFFER – OLD AIRPORT LAND

Chad Lange submitted a written request to council offering to purchase the “Old Airport Land” Parcel ID 100170200 from the City of St. James, containing approximately 26.2 tillable acres. The Lange Family owns the land surrounding the City’s parcel. The offer to the City is \$207,680.00 for the parcel.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, the council approved and accepted the purchase offer and to publish the offer in the newspaper.

Upon voice vote it was unanimous.

CONSIDERATION TO APPROVE REQUEST – ROAD CLOSURES FOR ST. JAMES CHAMBER OF COMMERCE

Joe McCabe, Executive Director, submitted a written request to council to have 1st Ave S from Armstrong Blvd S to 5th Ave S closed on Saturday, May 14, 2022 from 10:00 a.m. to 1:30 p.m. for the celebration of Hot Dog Days. In the event of inclement weather, the event will be held on May 21, 2022. The request also includes the assistance in having eight picnic tables placed in areas to be determined closer to the date.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Gene Hildebrandt, the council approved the request for street closure and picnic tables.

Upon voice vote it was unanimous.

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CONSIDERATION TO ACCEPT RETIREMENT FOR LINDA BULLER

Amanda Glass, City Manager, provided Council with Linda Buller's resignation letter. Linda will be retiring effective April 1, 2022. The City thanks Linda for her 14 ½ years of service and dedication to the City of St. James.

On motion by Councilperson Hannah Rushing, seconded by Councilperson Sue Craig, the council accepted Linda Buller's resignation.

Upon voice vote it was unanimous.

CONSIDERATION TO APPROVE JOB POSTING – COMMUNITY SERVICE DIRECTOR

Amanda Glass, City Manager, is requesting council approval for the advertisement and posting of the Community Services Director. Amanda is requesting to post the job opening internally and if no interest or applicants for the opening the position will be posted externally by publishing the advertisement in the newspaper.

On motion by Councilperson Sue Craig, seconded by Councilperson Paul Harris, the council approved the advertisement and posting of the job opening internally first and if no interest or applications the position will be posted externally.

Upon voice vote it was unanimous.

On motion by Councilperson Hannah Rushing, seconded by Councilperson Paul Harris, the meeting adjourned at 5:47 p.m.

Kristin Hurley
City Clerk Treasurer